



# Boxelder Sanitation District

## Utilities Locator/Collections Operator

Boxelder Sanitation District seeks a full-time Utilities Locator/Collections Operator to join its team in Fort Collins, CO. This position will be responsible for locating District sewer lines and assisting the District's wastewater collections team with collections tasks.

Our District maintains 100 miles of sewer lines and treats approximately 1,940,000 gallons of wastewater every day. The District serves portions of Fort Collins, Windsor, Severance, Timnath and unincorporated areas of Larimer and Weld Counties.

This advertisement may close at any time based on qualified applicants received.

### RESPONSIBILITIES

- Perform utility locating duties as directed
- Conduct maintenance of the District collection system which includes, but is not limited to, jet cleaning and video inspection
- Repair collection system assets which includes, but is not limited to, manhole and line repair or replacement
- Maintain, repair and operate collection system equipment including, but not limited to, cleaning and video inspection equipment, vehicles and computers, and keeping accurate records of maintenance
- Properly file video inspection hard copy and electronic files
- Inspect, operate, maintain and repair wastewater lift stations and force mains including, but not limited to, scheduling and/or performance of periodic maintenance, lubrication, cleaning, flushing and any other tasks required to keep the systems and their alarms and emergency power generation equipment in proper operating condition
- Periodic inspection and maintenance of District easements, lines and access roads
- Respond to emergency call-outs and participate in on-call rotation

### QUALIFICATIONS

- High school diploma or GED equivalent
- Maintain a current Colorado commercial driver license (CDL) Level B or higher (to be obtained within 6 months of hire date)
- Maintain valid Colorado Collection System Operator Certificate Class 1
- Maintain valid Colorado Wastewater System Operator Certificate Class D; (both certifications to be obtained within 12 months of hire or within 3 OCPO testing cycles)
- Ability to operate heavy machinery required to perform duties (e.g. jet truck, video van, backhoe)
- Ability to read and understand engineering construction drawings and specifications as required for new sewer line construction inspection
- Ability to perform mathematical calculations related to job responsibilities
- Ability to work in stressful situations, under time constraints and lead others in a team environment
- Computer skills in MS Word, Excel and software used for plant alarms, flow monitoring, lift station alarms, flow monitoring, and other equipment related to job responsibilities

- Knowledge of the principles and practices of wastewater collection system operations

## WORKING ENVIRONMENT

Work in a team environment. Able to work in a variety of indoor and outdoor conditions during day or night year-round. Routine work hours are 7:00 a.m. to 3:30 p.m. Monday through Friday, with rotating on-call shifts required for emergencies and call-outs. No over-night shifts.

## PHYSICAL DEMANDS

Routinely performs manual labor, at times physically strenuous, lift 60 pounds routinely, ability to operate equipment necessary to perform functions, and capacity to intermittently sit, stand, walk, climb, stoop, bend and kneel.

## BENEFITS AND PAY

The District has an excellent benefits package including:

- Health, dental and vision insurance (The District pays 100% of employee health insurance)
- Health Reimbursement Account (HRA)
- Retirement benefit through Public Employees' Retirement Association (PERA)
- Optional matching 401(k) plan
- Fourteen paid holidays
- Generous vacation and paid time off plan
- Life insurance
- Professional development opportunities
- Tuition reimbursement program

Starting hourly pay depending on experience and qualifications: \$21.00 – 26.44

## HOW TO APPLY

To apply, please email your cover letter and resume to [recruiting@boxeldersanitation.org](mailto:recruiting@boxeldersanitation.org).

Successful candidates will be required to complete a drug screen and background check prior to employment.

EOE