



Boxelder Sanitation District

REGULAR MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

March 17, 2022

Called to order at 9:06 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair

Mr. Nick Armstrong

Mr. Nate Miller

Mr. Andy Chismar, Vice Chair

Mr. John Giuliano, in at 9:18 a.m.

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board

Ms. Bobbi Munn, Admin. Coordinator

Ms. Joy Davis, HR Manager

Ms. Colleen Cova, Finance Manager

District Counsel: Mr. Rick Zier

Guest: Mr. Mike Lowry

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Armstrong moved to accept the agenda. Motion seconded. Motion passed on roll call [4-0].
4. Mr. Miller moved to approve the minutes of the February 24, 2022 special meeting as presented. Motion seconded. Motion carried on roll call [4-0].
5. Public Comment: none.

Mr. Giuliano joined the meeting.
6. Mr. Zick presented the financial statements, contract status and disbursement reports for February.
7. Mr. Zick presented public relations, human resources, and development activity for February.

8. Mr. Chismar moved that the Board of Directors approve the Cancellation of Election and Declaration Deeming Candidates Elected Board of Directors Resolution. Motion seconded. Motion approved on roll call [5-0].
9. Mr. Zick presented the Timnath Reservoir Lift Station Capacity Study. Discussion was held about the capabilities of the current lift station and when improvements may be necessary to provide additional capacity.
10. Mr. Zick presented information about the District's service providers and consultants that are both renewable and on-going budgeted services.
11. Mr. Miller moved to adjourn the meeting. Motion seconded. Motion passed [5-0].

Meeting adjourned at 11:58 a.m.

These minutes were approved on the 12th day of April, 2022, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board