

To: Board of Director Candidates for the Boxelder Sanitation District

Re: Regular Special District Election May 3, 2022

Thank you for your interest in becoming a candidate for director of the Boxelder Sanitation District. This packet contains information concerning the election process for special districts, and candidate responsibilities.

Important Dates

Sunday, January 23, 2022 through February 17, 2022 – Call for Nominations.

Friday, February 25, 2022, 3:00 p.m. - Deadline to file Self-Nomination and Acceptance Form.

- *Earlier submittal is encouraged as the deadline will not permit curing an insufficient form. If the DEO determines that a Self-Nomination and Acceptance form is not sufficient, the eligible elector who submitted the form may amend the form once, at any time, prior to 3:00 p.m. on Friday, February 25, 2022 (not less than 67 days before the election (close of business)).*

Enclosures

- Self-Nomination and Acceptance Form
- 2022 Board Meeting Schedule

Eligible Electors – candidates must be

- A resident of the District, or area to be included in the district; or
- The owner (or spouse/civil union partner of owner) of taxable real or personal property situated within the boundaries of the District; or
- A person who is obligated to pay taxes under a contract to purchase taxable property within the District.

Being an owner of real or personal property means the property must be in your name, not the name of a business entity or trust.

Information

Special Districts are governed by the Colorado Constitution and specifically, Title 32, Article 1, Parts 8 and 9, C.R.S. – Special Districts

Information is available from the following web sites:

- www.colorado.gov (Colorado Revised Statutes)
- www.elections.colorado.gov (general election information)
- www.sos.state.co.us (Campaign & Political Finance)
- www.colorado.gov/pacific/dola (Special District Information)
- www.co.larimer.co.us/clerk/ (check your voter registration)

SELF- NOMINATION AND ACCEPTANCE

C.R.S 1-13.5-303; 1-45-109(1); 1-45-110; SOS CPF Rule 16; 1-4-908(1); 1-4-912

I, _____
(full name of the candidate as the name will appear on the ballot, cannot use titles such as "MD," "Reverend," or "Chief")

who reside at: _____
(Residence Street Name and Number)

(City or Town, Zip Code)

(County, State)

(Mailing Address, if different from residence address)

whose email address is: _____
(Email Address)

hereby nominate myself and accept such nomination for the office of Director for a **three**-year term on the Board of Directors of the Boxelder Sanitation District at the regular election on May 3, 2022, **and will serve if elected.**

I affirm that I am an eligible elector of the Boxelder Sanitation District and am an eligible elector at the date of signing this Self-Nomination and Acceptance Form (or letter).

I am an eligible elector because I am registered to vote in Colorado and am (mark one):

- A resident of the District, or area to be included in the district; or
- The owner (or spouse/civil union partner of owner) of taxable real or personal property situated within the boundaries of the District, Spouse's Name, if property is in spouse's name:
- A person who is obligated to pay taxes under a contract to purchase taxable property within the District.

Mark here _____ if you are a member of an executive board of a unit owner's association, as defined in § 38-33.3-103 of the Colorado Revised Statutes, located within the boundaries of the district for which you are running for office.

I further affirm that I am familiar with the provisions of the Fair Campaign Practices Act as required in § 1- 45-110 of the Colorado Revised Statutes, and I will not, in my campaign for this office, receive contributions or make expenditures exceeding \$200 in the aggregate during the election cycle, however, if I do so, I will thereafter file all disclosure reports required under the Fair Campaign Practices Act.

DATED this _____ day of _____, 20__.

WITNESSED by the following registered elector:

(Signature of Candidate)

(Printed Full Name of Candidate)

(Email Address)

(Telephone Number)

(Signature of Witness)

(Printed Full Name of Witness)

(Residence Address)

(City or Town, Zip Code)

For Use by the Designated Election Official:

Received on: _____, at: _____ Received by: _____
(Date) (Time) (Name)

Self-Nomination Form Deemed:

Sufficient on: _____ (Date/Time)

Not Sufficient on: _____ Candidate Notified on: _____ (Date)

Received Amended Form on: _____ (Date/Time)

Amended Form Sufficient on: _____ (Date/Time)

County in which the district court that authorized the creation of the special district is located: _____
County.

Copy sent to Secretary of State on: _____ (Date) [If the election is not cancelled, the self-nomination and acceptance form must be filed with the Secretary of State no later than the 60th day prior to the election, March 4, 2022.].

*****ATTENTION: DO NOT FILE WITH THE SECRETARY OF STATE IF YOUR ELECTION IS CANCELLED!**



Boxelder Sanitation District

2022 SCHEDULE OF BOARD OF DIRECTORS

REGULAR MEETING DATES

January 20, 2022	February 17, 2022
March 17, 2022	April 21, 2022
May 19, 2022	June 16, 2022
July 21, 2022	August 18, 2022
September 15, 2022	October 20, 2022
November 17, 2022	December 15, 2022

All meetings begin at 9:00 a.m. and will be held in the District offices at:

3201 East Mulberry, Unit Q, Ironwood Plaza
Fort Collins, CO 80524

The public comment period is usually near the beginning of the meeting.

For the duration of the COVID 19 emergency, board meetings may be via electronic participation, including public comment. Interested parties should contact the administration office for more information.

Any change in this schedule will be properly posted on our website, www.boxeldersanitation.org.

It is possible that the Board will take formal action on any of the items on the agenda or any other item that comes before it in the board meetings.

All meetings may include an executive session to discuss confidential matters, personnel matters, negotiations, security arrangements or investigations, property interest transactions, attorney conferences regarding legal advice, or items concerning mandatory nondisclosure.