



Boxelder Sanitation District

REGULAR MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

August 19, 2021

Called to order at 9:07 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. John Giuliano, Treasurer
Mr. Nick Armstrong

Directors Absent: Mr. Nate Miller

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board
Ms. Sue Lowe, Admin. Coordinator
Mr. Noah Allison, Operations Manager
Ms. Joy Davis, HR Manager

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the agenda as amended adding action/discussion item 9-D, approval of *Agreement with The Villas Mobile Home Park*. Motion seconded. Motion passed on roll call [4-0].
4. Mr. Chismar moved to approve the minutes of the July 22, 2021 special meeting as presented. Motion seconded. Motion carried on roll call [4-0].
5. Public Comment – none
6. Mr. Zick presented the financial statements, contract status and disbursement reports for July.
7. Mr. Zick, Ms. Davis and Mr. Allison presented administrative, operations, treatment plant and development activity for July.

8. Mr. Chismar moved to approve the changes to the Rules and Regulations and the Enforcement Response Plan on second reading as required as part of the EPA's Administrative Order of Consent (AOC) on February 10, 2021. Motion seconded. Motion approved on roll call [4-0].
9. Mr. Giuliano moved to direct District staff to approve a contract with Farnsworth Group, Inc. for the *Timnath Reservoir Lift Station Capacity Study* in the amount of \$36,620. Motions seconded. Motion carried on roll call [4-0].
10. Mr. Chismar moved to ratify the contract for increased insurance renewal costs and authorize the District Manager to enter into an agreement for insurance on the new assets for the plant expansion. Motion seconded. Motion passed on roll call [4-0].
11. Mr. Giuliano moved to approve the *Agreement* with Skyview Park, LLC concerning additional homes in The Villas Mobile Home Park. Motion seconded. Motion approved [4-0].
12. New Business: Mr. Armstrong reported that Jeni Arndt, newly elected mayor of Fort Collins, would like to attend a BSD board meeting.
13. Mr. Chismar moved to adjourn the meeting. Motion seconded. Motion passed [4-0].

Meeting adjourned at 11:03 a.m.

These minutes were approved on the 23rd day of September, 2021, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board