



# Boxelder Sanitation District

## REGULAR MEETING of the BOARD OF DIRECTORS

### MINUTES

Thursday, 9:00 a.m.

March 18, 2021

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#### Called to order at 9:09 a.m.

Due to the current COVID-19 emergency response, the meeting of the Boxelder Sanitation District Board of Directors was conducted electronically. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

#### 1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair  
Mr. John Giuliano, Treasurer  
Mr. Nick Armstrong  
Mr. Nate Miller

Directors Absent: Mr. Andy Chismar, Vice Chair

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board  
Ms. Sue Lowe, Admin. Coordinator  
Mr. Noah Allison, Operations Manager  
Ms. Devon McCarty, Finance Manager  
Ms. Joy Davis

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Miller moved to accept the agenda as presented. Motion seconded. Motion passed on roll call [4-0].
4. Public Comment – none
5. Mr. Armstrong moved to approve the minutes of the February 18, 2021 regular meeting as presented. Motion seconded. Motion carried on roll call [4-0].
6. Mr. Zick and Ms. McCarty presented preliminary financial statements for January 2021, status reports for customer liens and late fees, and contract status and disbursement reports for February.
7. Mr. Zick presented administrative, operations, treatment plant and development activity for February.

8. A calendar of tentative agenda items of board discussion and actions for the remainder of 2021 was presented.
9. Information was presented about District service providers and consultants that are both renewable and on-going budgeted operations.
10. Mr. Zier presented an update on the East Ridge sewer line extension.
11. Mr. Miller moved to adjourn the meeting. Motion seconded. Motion passed [4-0].

Meeting adjourned at 10:59 a.m.

These minutes were approved on the 29<sup>th</sup> day of April, 2021, by an action of the Board of Directors.

/s/ Dennis Gatlin  
Chair of the Board

/s/ Brian Zick  
Secretary to the Board