



Boxelder Sanitation District

REGULAR MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

February 18, 2021

Called to order at 9:02 a.m.

Due to the current COVID-19 emergency response, the meeting of the Boxelder Sanitation District Board of Directors was conducted electronically. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. John Giuliano, Treasurer
Mr. Nick Armstrong
Mr. Nate Miller

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board
Ms. Sue Lowe, Admin. Coordinator, out at 11:37 am
Mr. Noah Allison, Operations Manager, out at 11:37 am
Ms. Devon McCarty, Finance Manager, out at 11:37 am

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the agenda as presented. Motion seconded. Motion passed on roll call [5-0].
4. Mr. Chismar moved to approve the minutes of the January 21, 2021 regular meeting as presented. Motion seconded. Motion carried on roll call [5-0].
5. Public Comment – none
6. Mr. Zick presented the contract status and disbursement reports for January.
7. Mr. Zick presented administrative, operations, treatment plant and development activity for January.
8. Mr. Noah Allison, Operations Manager, presented an update of the Collection System Operations including the field staff, essential equipment and lift stations.

9. Discussion was held about a request from the Town of Wellington to consider an adjustment to the overlapping boundaries at the north end of the Boxelder district service area.
10. Mr. Zick presented information about potential oversizing of the extension of the Drake Interceptor.
11. Discussion was held about a proposed sewer extension near I-25 and Prospect Road.
12. Mr. Zick and Mr. Zier presented an update on the East Ridge sewer line extension.
13. Mr. Chismar moved to go into executive session per §24-6-402(4)(b) C.R.S. conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and/or §24-6-402(4)(e) C.R.S., negotiations, and/or §24-6-402(4)(f) C.R.S. personnel matters. Motion seconded. Motion carried on roll call [5-0] at 11:37 am. Mr. Zick was asked to stay. Ms. McCarty, Mr. Allison and Ms. Lowe signed out of the meeting. Executive session ended at 11:59 am.
14. Mr. Chismar moved to increase the District Manager's pay 5% retroactively to January 1, 2021, secondly increase vacation time from 3 weeks to 4 weeks, and allow for a flexible work schedule. Motion seconded. Motion carried [5-0].
15. Mr. Armstrong moved to adjourn the meeting. Motion seconded. Motion passed [4-1].

Meeting adjourned at 12:07 p.m.

These minutes were approved on the 18th day of March, 2021, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board