



Boxelder Sanitation District

SPECIAL MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

December 17, 2020

Called to order at 9:04 a.m.

Due to the current COVID-19 emergency response, the meeting of the Boxelder Sanitation District Board of Directors was conducted electronically. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. John Giuliano, Treasurer
Mr. Nick Armstrong
Mr. Nate Miller

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board
Ms. Sue Lowe, Admin. Coordinator in at 9:08 am
Mr. Noah Allison, Operations Manager
Ms. Devon McCarty, Finance Manager

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Miller moved to accept the agenda as presented. Motion seconded. Motion passed on roll call [5-0].
4. Mr. Miller moved to approve the minutes of the November 19, 2020 special meeting as presented. Motion seconded. Motion carried on roll call [5-0].
5. Public Comment – none
6. Mr. Zick and Ms. McCarty presented the draft financial statements for October and the contract status and disbursement reports for November.
7. Mr. Zick, Ms. McCarty and Mr. Allison presented administrative, operations, treatment plant and development activity for November.

8. Mr. Chismar moved to approve the District enter into a contract for the 2020 Cured-in-Place Sanitary Sewer Rehabilitation Project with C&L Water Solutions, Inc. in the contract amount of \$1,337,345.40 and authorize the Board Chair to sign contract documents. Motion seconded. Motion carried on roll call [5-0].
9. Mr. Zick reviewed the 2021 Costs and Charges sheet.
10. Mr. Chismar moved to go into Executive Session, at 10:35 a.m. per §24-6-402(4)(b) C.R.S. conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and/or §24-6-402(4)(e) C.R.S., negotiations, and/or §24-6-402(4)(f) C.R.S. personnel matters. Motion seconded. Motion approved on roll call [5-0]. Mr. Allison, Ms. McCarty and Ms. Lowe left the meeting. Session ended at 11:05 a.m.
11. Mr. Chismar moved to adjourn the meeting. Motion seconded. Motion passed [5-0].

Meeting adjourned at 11:24 a.m.

These minutes were approved on the 21st day of January, 2021, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board