



Boxelder Sanitation District

SPECIAL MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

October 15, 2020

Called to order at 9:02 a.m.

Due to the current COVID-19 emergency response, the meeting of the Boxelder Sanitation District Board of Directors was conducted both in-person and electronically. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. John Giuliano, Treasurer
Mr. Nick Armstrong, out at 11:55
Mr. Nate Miller

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board
Ms. Sue Lowe, Admin. Coordinator
Mr. Noah Allison, Operations Manager
Ms. Devon McCarty, Finance Manager
Ms. Joy Davis, HR Manager

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the revised agenda as presented. Motion seconded. Motion passed on roll call [5-0].
4. Mr. Chismar moved to approve the minutes of the September 17, 2020 special meeting. Motion seconded. Motion carried on roll call [5-0].
5. Mr. Gatlin opened the Public Hearing as noticed at 9:13 am to consider adopting proposed modifications to the District's Rules and Regulations, including those pertaining to the Industrial Pretreatment Program. There were no written or oral comments by members of the public. Mr. Giuliano moved to amend the Rules and Regulations and accept the proposed modifications as presented. Motion seconded. Motion carried on role call [5-0]. The Public Hearing closed at 9:33 am.

6. Mr. Zick and Ms. McCarty presented the draft financial statements, contract status and disbursement reports for September.
7. Ms. McCarty presented details of the 2021 Budget expenditures.
8. Directors reviewed the miscellaneous Costs and Charges for 2021.
9. Mr. Zick and Mr. Allison, presented administrative, operations, treatment plant and development activity for September.
10. Mr. Miller moved to adjourn the meeting following lunch. Motion seconded. Motion passed [5-0]. Mr. Armstrong left the meeting.

Meeting adjourned at 12:25 p.m.

These minutes were approved on the 19th day of November, 2020, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board