

INSTRUCTIONS FOR FILING
PETITION FOR INCLUSION
WITH BOXELDER SANITATION DISTRICT

To avoid delays in processing this petition, these instructions must be followed carefully. The applicant is to provide and/or perform the following:

- Provide an accurate, legible and precise legal description of the property.
- Owner and encumbrance report from a title company. This report lists the owner of property on the most recently recognized deeds and therefore lists the proper ownership names.
- Legal Description must include the ownership name as it appears on the property deed, and include reference to the county and state of location, and acreage.
- The petition must be signed in the same manner required by land conveyance. Names must appear exactly as they do on the property deed.
- The signatures must be properly notarized. Colorado statutes require compliance with all the above instructions.
- The address of the entity owning the property must be provided.
- A \$750.00 fee will be collected upon submittal of any petition to cover legal, advertising and administration costs.
- The District reserves the right to request additional information needed to evaluate the petition and make findings required by law.

NOTE: PETITION FOR INCLUSION MUST BE COMPLETE AND FILED AT THE BOXELDER SANITATION DISTRICT ADMINISTRATION OFFICE, 3201 E. MULBERRY ST, UNIT Q, FORT COLLINS, CO 80524 (OR MAILED TO P.O. BOX 1518, FORT COLLINS, CO 80522). HEARING WILL BE HELD NO SOONER THAN 30 DAYS AFTER ADEQUATE PETITION IS FILED.

PETITION FOR INCLUSION INTO BOXELDER SANITATION DISTRICT

TO: BOARD OF DIRECTORS BOXELDER
SANITATION DISTRICT

RE: INCLUSION OF TERRITORY INTO DISTRICT

_____ as fee owner of the property described in Exhibit "A", attached hereto and made a part hereof (the "Property") hereby petitions the Boxelder Sanitation District (the "District") for inclusion of the Property into the District pursuant to the provisions of Title 32, Article 1, Part 4, Colorado Revised Statutes.

In support of this petition, petitioners further state:

- 1. That the Property is within the service area of the District.
- 2. The fee owner or owners thereof assent to the inclusion of such property in the special district.

The mailing address of the property owner is:

Acreage of Property described in Exhibit "A": _____.

THEREFORE, petitioners respectfully request that the Board of Directors of the Boxelder Sanitation District approve the inclusion of the Property into the boundaries of the District

PETITIONER:

BY: _____

BY: _____

Position: _____

Position: _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by _____.

WITNESS my hand and official seal.

My commission expires:

Notary Public