



**SPECIAL MEETING  
of the  
BOARD OF DIRECTORS**

**MINUTES**

Tuesday, 3:00 p.m.

November 5, 2019

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Called to order at 3:03 p.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair  
Mr. Andy Chismar, Vice Chair  
Mr. Ray Piira, Treasurer  
Mr. John Giuliano  
Mr. Nate Miller

Staff Present: Mr. Brian Zick, District Manager  
Ms. Sue Lowe, Admin. Coordinator  
Ms. Devon McCarty, Finance Manager

District Counsel: Mr. Rick Zier

Guests: Alicia Beard, WildRock PR & Marketing, out at 5:03 p.m.

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Miller moved to accept the agenda as presented. Motion seconded. Motion passed [5-0].
4. Ms. Alicia Beard of WildRock PR & Marketing presented information and facilitated discussion about public relations strategies for the District.
5. Mr. Zick reviewed the impact of proposed revenue modifications for the 2020 Budget.
6. Mr. Piira moved to adjourn the meeting. Motion seconded. Motion passed [5-0].

Meeting adjourned at 5:48 p.m.

These minutes were approved on the 21<sup>st</sup> day of November, 2019, by an action of the Board of Directors.

/s/ Dennis Gatlin

/s/ Brian Zick

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Chair of the Board

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Secretary to the Board