



**SPECIAL MEETING  
of the  
BOARD OF DIRECTORS**

**MINUTES**

Friday, 9:00 a.m.

September 6, 2019

Called to order at 9:04 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair  
Mr. Andy Chismar, Vice Chair  
Mr. Ray Piira, Treasurer  
Mr. Nate Miller  
Directors Absent: Mr. John Giuliano  
Staff Present: Mr. Brian Zick, District Manager  
Ms. Sue Lowe, Admin. Coordinator  
Mr. Noah Allison, Operations Manager  
Ms. Devon McCarty, Finance Manager  
District Counsel: Mr. Rick Zier  
Guests: 3 members of the public

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the agenda as presented. Motion seconded. Motion passed [4-0].
4. Mr. Zier noted that an executive session may be needed following discussion item 6A, Strategic Planning. Mr. Chismar moved to amend the agenda as noted. Motion seconded. Motion approved [4-0].
5. Representatives of the Gateway at Prospect development presented information and entertained questions about their multi-family housing project.
6. Andrew Rheem from Raftelis reviewed the rate-setting process and strategic planning for long-term capital projects.
7. Mr. Chismar moved to adjourn the meeting. Motion seconded. Motion passed [4-0].

Meeting adjourned at 12:25 pm.

These minutes were approved on the 26<sup>th</sup> day of September, 2019, by an action of the Board of Directors.

/s/ Dennis Gatlin  
Chair of the Board

/s/ Brian Zick  
Secretary to the Board