



**REGULAR MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday, 9:00 a.m.

January 17, 2019

Called to order at 9:05 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Andy Chismar acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Andy Chismar, Vice Chair

Mr. Ray Piira, Treasurer

Mr. Bob Deitrick

Directors Absent: Mr. Dennis Gatlin, Chair

Mr. John Giuliano

Staff Present: Mr. Brian Zick, District Manager

Ms. Sue Lowe, Admin. Coordinator

Mr. Dave Lewis, Wastewater Manager

Ms. Devon McCarty, Finance Manager

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Piira moved to adopt the agenda as amended to add action item C to consider Larimer County Sheriff's Office training at the plant site. Motion seconded. Motion passed [3-0].
4. Mr. Piira moved to approve the minutes of the December 20, 2018 regular board meeting. Motion seconded. Motion approved [3-0].
5. Mr. Zick and Ms. McCarty presented financial information and discussion of multi-year capital projects.
6. Mr. Zick and Mr. Lewis presented administrative, operations, engineering and development activity for December.
7. Mr. Piira moved to continue to post meeting notices and 24-hour agendas at the same locations as 2018. Motion seconded. Motion approved [3-0].

8. Mr. Zick and Mr. Lewis presented the timeline and the 60% design for the Wastewater Treatment Plant expansion project.
9. Mr. Piira moved to have staff proceed with allowing Larimer County Sheriff's Office to use the plant site for training, authorize the District Manager and legal counsel to finalize the agreement, and authorize the Chair or Vice-Chair to sign the agreement. Motion seconded. Motion approved [3-0].
10. Mr. Piira moved to adjourn the meeting following lunch. Motion seconded. Motion passed [3-0].

Meeting adjourned at 12:25 pm.

These minutes were approved on the 21st day of February, 2019, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board