



# Boxelder Sanitation District

## SPECIAL MEETING of the BOARD OF DIRECTORS

### MINUTES

Thursday, 9:00 a.m.

August 20, 2020

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#### Called to order at 9:16 a.m.

Due to the current COVID-19 emergency response, the meeting of the Boxelder Sanitation District Board of Directors was conducted both in-person and electronically. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

#### 1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair  
Mr. Andy Chismar, Vice Chair  
Mr. John Giuliano, Treasurer  
Mr. Nick Armstrong  
Director absent: Mr. Nate Miller  
Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board  
Ms. Sue Lowe, Admin. Coordinator  
Mr. Noah Allison, Operations Manager  
Ms. Devon McCarty, Finance Manager  
District Counsel: Mr. Rick Zier  
Guests: Mr. Ben Mendenhall, COLOTRUST, out at 10:20

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the agenda as amended to move item 10A, COLOTRUST Presentation, to follow public comment. Motion seconded. Motion passed on roll call [4-0].
4. Mr. Chismar moved to approve the minutes of the June 18, 2020 special meeting. Motion seconded. Motion carried on roll call [4-0].
5. Mr. Chismar moved to approve the minutes of the July 7, 2020 special meeting as presented. Motion seconded. Motion passed on roll call [4-0].
6. There was no public comment.
7. Mr. Ben Mendenhall from COLOTRUST Local Government Investment Services presented information about investing public funds.

8. Mr. Zick and Ms. McCarty presented the draft financial statements, contract status and disbursement reports for July.
9. Mr. Zick, presented administrative, operations, treatment plant and development activity for June and July including information about new regulations for WWCC Policy 20-1 for Interpreting the Narrative Water Quality Standards for Per- and Polyflouroalkyl Substances (PFAS).
10. Mr. Armstrong moved to approve the SARS-coV-2 Wastewater Surveillance Collaborative Memorandum of Understanding, and authorized the District Manager to sign. Motion passed on roll call [4-0].
11. It was the consensus of the board to have the second reading of the revisions to the District's Rules and Regulations after a 30-day comment period.
12. Ms. McCarty reviewed the timeline for preparation of the 2021 Budget.
13. Mr. Chismar moved to table the discussion of the update to the Emergency Preparedness Plan to the September 17, 2020 meeting. Motion seconded. Motion approved on roll call [4-0].
14. Mr. Chismar moved to adjourn the meeting. Motion seconded. Motion passed [4-0].

Meeting adjourned at 12:05 p.m.

These minutes were approved on the 17<sup>th</sup> day of September, 2020, by an action of the Board of Directors.

/s/ Dennis Gatlin  
Chair of the Board

/s/ Brian Zick  
Secretary to the Board