



Boxelder Sanitation District

SPECIAL MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

April 16, 2020

Called to order at 9:06 a.m.

Due to the current Stay-At-Home Order for the COVID-19 emergency response, the meeting of the Boxelder Sanitation District Board of Directors was conducted electronically. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. Ray Piira, Treasurer
Mr. Nate Miller
Mr. John Giuliano
Staff Present: Mr. Brian Zick, District Manager
Ms. Sue Lowe, Admin. Coordinator
Mr. Noah Allison, Operations Manager
Ms. Devon McCarty, Finance Manager
District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the agenda as presented. Motion seconded. Motion passed [5-0].
4. Mr. Piira moved to approve the minutes of the February 20, 2020 regular meeting as presented. Motion seconded. Motion passed on roll call [5-0].
5. Mr. Miller moved to approve the minutes of the March 2, 2020 special meeting as presented. Motion seconded. Motion passed on roll call [5-0].
6. Mr. Piira moved to approve the minutes of the March 26, 2020 special meeting as presented. Motion seconded. Motion passed on roll call [5-0].
7. Mr. Zick presented the contract status and disbursement reports for February and March.

8. Mr. Zick presented administrative, operations, treatment plant and development activity for February and March including an update on the District's COVID-19 emergency response.

Meeting recessed from 10:25 to 10:39 a.m. due to connectivity issues.

9. Mr. Zick and Ms. McCarty facilitated discussion for the first reading of the proposed Financial Reserve Policy.

10. Mr. Chismar moved to adjourn the meeting. Motion seconded. Motion passed [5-0].

Meeting adjourned at 12:25 p.m.

These minutes were approved on the 28th day of April, 2020, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board