



# Boxelder Sanitation District

## REGULAR MEETING of the BOARD OF DIRECTORS

### MINUTES

Thursday, 9:00 a.m.

January 16, 2020

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Called to order at 9:03 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair  
Mr. Andy Chismar, Vice Chair  
Mr. Ray Piira, Treasurer  
Mr. Nate Miller  
Mr. John Giuliano, out at 1:13  
Staff Present: Mr. Brian Zick, District Manager  
Ms. Sue Lowe, Admin. Coordinator  
Mr. Noah Allison, Operations Manager  
Ms. Joy Davis, HR Manager, in at 10:32  
Ms. Devon McCarty, Finance Manager  
District Counsel: Mr. Rick Zier  
Guests: One member of the public

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to accept the agenda as presented. Motion seconded. Motion passed [5-0].
4. Mr. Miller moved to approve the minutes of the December 16, 2019 special meeting as presented. Motion seconded. Motion passed [5-0].
5. The board entertained questions and comments from a District customer about regional planning available to the District.
6. Mr. Zick and Ms. McCarty presented financial information and the balance sheets for November.

7. Mr. Zick, and Mr. Allison presented administrative, operations, treatment plant and development activity for December.
8. Mr. Piira moved to designate the Boxelder Sanitation District website as the official posting site for District notices and agendas. Motion seconded. Motion passed [5-0].
9. Mr. Chismar moved to table Action Items 10B, Strategic Planning discussion and 10C, Lateral Lining discussion. Motion seconded. Motion approved [5-0].
10. Mr. Chismar moved to go into Executive Session at 11:44 a.m. per §24-6-402(4)(b) C.R.S., conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions. Motion seconded. Motion passed [5-0]. Mr. Chismar amended the motion to include §24-6-402(4)(e) C.R.S., negotiations. Motion seconded. Motion passed [5-0]. Mr. Allison, Ms. McCarty, Ms. Davis and the member of the public left the meeting. Session ended at 1:13 p.m.
11. A Special Meeting was scheduled for January 31, 2020 at 9:00 a.m.
12. New Business: Special District election information was distributed.

Mr. Giuliano left the meeting.

13. Mr. Piira moved to adjourn the meeting following lunch. Motion seconded. Motion passed [4-0].

Meeting adjourned at 2:00 p.m.

These minutes were approved on the 20<sup>th</sup> day of February, 2020, by an action of the Board of Directors.

/s/ Dennis Gatlin  
Chair of the Board

/s/ Brian Zick  
Secretary to the Board