



**REGULAR MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday, 9:00 a.m.

August 15, 2019

Called to order at 9:04 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. Ray Piira, Treasurer
Mr. John Giuliano
Mr. Nate Miller

Staff Present: Mr. Brian Zick, District Manager
Ms. Sue Lowe, Admin. Coordinator
Mr. Noah Allison, Operations Manager
Ms. Joy Davis, HR Manager
Mr. Kevin Schmitz, Collections Operator
Ms. Bethany Scott, Accounting Technician

District Counsel: Mr. Rick Zier (absent)

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to adopt the agenda as presented. Motion seconded. Motion passed [5-0].
4. Mr. Chismar moved to approve the minutes of the July 18, 2019 regular meeting as presented. Motion seconded. Motion passed [5-0].
5. Mr. Piira moved to approve the minutes of the July 24, 2019 special meeting as presented. Motion seconded. Motion passed [5-0].
6. Mr. Zick presented financial information and the balance sheets for June.
7. Mr. Zick and Mr. Allison presented administrative, operations, engineering and development activity for July. Directors discussed recent emails from the City of Fort Collins concerning the Montava development.

8. Mr. Chismar moved to table agenda items 10 A, Investment Policy Update and 10 B, Director email. Motion seconded. Motion approved [5-0].
9. A Special Meeting was scheduled for September 6, 2019 at 9:00 am.

Mr. Chismar stepped out temporarily.

10. Mr. Miller moved to adjourn the meeting following lunch. Motion seconded. Motion passed [4-0].

Meeting adjourned at 12:58 pm.

These minutes were approved on the 26th day of September, 2019, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board