



**SPECIAL MEETING
of the
BOARD OF DIRECTORS
MINUTES**

Thursday 9:00 a.m.

March 9, 2018

Called to order at 9:15 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Ms. Karen Reynolds, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. Ray Piira, Treasurer
Mr. Bob Deitrick

Staff Present: Ms. Karen Reynolds, District Manager and Secretary to the Board
Ms. Sue Lowe, Admin. Coordinator
Mr. Noah Allison, Operations manager
Mr. Dave Lewis, Wastewater manager
Ms. Teri Jesser, Ops Admin
Ms. Brenda Price, Development Specialist
Mr. Brian Zick, District Engineer

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Piira moved to adopt the agenda as presented. Motion seconded. Motion passed [4-0].
4. Mr. Chismar moved to approve the minutes of the February 26, 2018 special board meeting as presented. Motion seconded. Motion approved [4-0].
5. Mr. Deitrick moved to authorize the chair to sign the Agreement Affecting Real Property between the District and Mona F. Frayer. Motion seconded. Motion passed [4-0].
3. Ms. Reynolds, Mr. Zick and Mr. Lewis facilitated discussion about the Wastewater Treatment Plant Expansion Project.

4. Mr. Chismar moved to adjourn the meeting following the treatment plant site tour. Motion seconded. Motion passed [4-0].

Meeting adjourned at 1:00 p.m.

These minutes were approved on the 15th day of March 2018, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Karen Reynolds
Secretary of the Board