



**REGULAR MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday 9:00 a.m.

November 17, 2016

Called to order at 9:06 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Ms. Karen Reynolds, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. Ray Piira, Treasurer
Mr. John Giuliano, out at 10:25
Mr. Bob Deitrick

Staff Present: Ms. Karen Reynolds, District Manager and Secretary to the Board
Ms. Sue Lowe, Administrative Coordinator
Mr. Dave Lewis, Chief ORC
Mr. Noah Allison, Ops & Maint. Mgr.

District Counsel: Mr. Rick Zier

Public Present: Ms. Molly Janzen, Pinnacle Consulting
Mr. Brian Zick, Farnsworth Group, in 10:50 – 11:45
Mr. Barry Cress, Colorado Dept of Local Affairs, in 10:50 – 11:45
Ms. Margaret Pauls, Colo. Dept Public Health & Env., Water Quality Control Division, in 10:50 – 11:45
Mr. Jim Griffin, Colo. Water Resources & Power Authority, in 10:50 – 11:45

The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.

2. Mr. Chismar moved to accept the agenda as presented. Motion seconded. Motion approved [5-0].
3. Mr. Chismar moved to approve the minutes of the October 20, 2016 meeting as presented. Motion seconded. Minutes approved [5-0].
4. Ms. Janzen and Ms. Reynolds presented information about the 2017 budget and rate structure.

Mr. Giuliano left the meeting.

5. A work session was scheduled for December 13, 2016 at 9:00 a.m.

3201 East Mulberry, Unit Q - P.O. Box 1518 • Fort Collins, Colorado 80522
Phone (970) 498-0604 • Fax (970) 498-0701 • www.boxeldersanitation.org

6. Mr. Cress, Ms. Pauls and Mr. Griffin presented information about the Water Pollution Control Revolving Fund financing options and procedures for the WWTP expansion.

Mr. Cress, Ms. Pauls, Mr. Griffin and Mr. Zick left the meeting.

7. Presented to the board was information on the District's contract status and disbursements for October.
8. Operations updates were presented.
9. Mr. Piira moved to adjourn the meeting. Motion seconded. Motion approved [4-0].

Meeting adjourned at 12:09 p.m.

These minutes were approved on the 15th day of December 2016, by an action of the Board of Directors.

/s/Dennis Gatlin
Chair of the Board

/s/ Karen Reynolds
Secretary of the Board