



**REGULAR MEETING  
of the  
BOARD OF DIRECTORS**

**MINUTES**

Thursday 9:00 a.m.

June 16, 2016

Called to order at 9:03 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Ms. Karen Reynolds, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair  
Mr. Andy Chismar, Vice Chair  
Mr. Ray Piira, Treasurer  
Mr. John Giuliano  
Mr. Bob Deitrick

Staff Present: Ms. Karen Reynolds, District Manager and Secretary to the Board

Ms. Sue Lowe, Administrative Coordinator  
Mr. Dave Lewis, Chief ORC  
Mr. Noah Allison, Operations & Maint. Mgr.

District Counsel: Mr. Rick Zier

Public: Mr. Brian Zick, PE, Farnsworth Group

The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.

2. Mr. Chismar moved to accept the agenda as presented. Motion seconded. Motion approved [5-0].
3. Mr. Chismar moved to approve the minutes of the May 19, 2016 Special Meeting with minor correction. Motion seconded. Minutes approved with Mr. Piira and Mr. Giuliano abstaining [3-0-2].
4. Mr. Piira moved to accept the Petition for Inclusion for 5151 Third Ave. in Timnath. Motion seconded. Motion passed [5-0].

5. Mr. Zick and Ms. Reynolds advised the board about the schedule and progress of the OCI line upgrade at Prospect Road and the Eastridge Off-site (North Mulberry) Interceptor upgrade.
6. Presented to the board were the unaudited financial statements for the four months ended April 30, 2016 and information on the District's financial status.
  - Cash and Cash Equivalents as of May 31, 2016:
    - \$7,964,727.45 Ending Cash, April 30, 2016
    - 450,443.25 May Receipts
    - 196,687.77 May Cash Disbursements
    - \$8,218,482.93 Ending Cash, May 31, 2016
7. Mr. Lewis and Mr. Allison presented updates for the plant, collection system and pretreatment operations.
8. Mr. Piira moved to authorize the General Manager to investigate pricing for replacement of the camera system in 2016. Motion seconded. Motion approved unanimously [5-0].
9. Ms. Reynolds and Mr. Zick presented information for strategic planning and funding.
10. Mr. Chismar moved to adjourn the meeting. Motion seconded. Motion approved [5-0].

Meeting adjourned at 12:25 p.m.

These minutes were approved on the 21<sup>st</sup> day of July 2016, by an action of the Board of Directors.

/s/ Dennis Gatlin  
Chair of the Board

/s/ Karen Reynolds  
Secretary of the Board