



**REGULAR MEETING
of the
BOARD OF DIRECTORS**

MINUTES

Thursday 9:00 a.m.

March 16, 2017

Called to order at 9:06 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Ms. Karen Reynolds, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. Ray Piira, Treasurer
Mr. Bob Deitrick
Director Absent: Mr. John Giuliano
Staff Present: Ms. Karen Reynolds, District Manager and Secretary to the Board
Ms. Sue Lowe, Admin. Coordinator
Mr. Dave Lewis, Chief ORC
Mr. Noah Allison, Ops & Maint. Mgr
District Counsel: Mr. Rick Zier
Public Present: Ms. Molly Janzen, In 9:42 – 11:40
Mr. Steve Frank and Ms. Dian Frank, SDF Communications, Inc.
in at 9:47

The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.

3. Mr. Piira moved to approve the agenda as presented. Motion seconded. Motion approved [4-0].
4. Mr. Chismar moved to approve the minutes of the February 16, 2017 regular board meeting. Motion seconded. Motion approved [4-0].
5. Mr. Gatlin moved to change the regular board meeting scheduled for May 18, 2017, to May 11, 2017 at 9:00 am. Motion seconded. Motion passed [4-0].
6. Ms. Reynolds presented information about the 2016-2017 Management Report.

Molly Janzen with Pinnacle Consulting and Steve and Dian Frank with SDF Communications joined the meeting during the management report discussion.

7. A draft of the community information meeting presentation was made for review and discussion.
8. Updated financial summary and balance sheet for December 2016, and contract status and disbursements for February 2016 were presented.
9. Operations updates and development status were presented.
10. Mr. Chismar moved to adjourn the meeting. Motion seconded. Motion approved [4-0].

Meeting adjourned at 12:45 pm.

These minutes were approved on the 20th day of April 2017, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Karen Reynolds
Secretary of the Board