



Boxelder Sanitation District

REGULAR MEETING of the BOARD OF DIRECTORS

MINUTES

Thursday, 9:00 a.m.

February 16, 2023

Called to order at 9:10 a.m.

The meeting of the Boxelder Sanitation District Board of Directors was held at the Boxelder Sanitation District administration office located at 3201 E. Mulberry, Unit Q, Fort Collins, CO 80524. Mr. Dennis Gatlin acting as the Chair, with Mr. Brian Zick, acting as the Secretary, called the meeting to order.

Prior notice of the meeting was given in accord with §32-1-903 CRS.

1. Roll Call:

Directors Present: Mr. Dennis Gatlin, Chair
Mr. Andy Chismar, Vice Chair
Mr. Mike Lowry
Mr. Nick Armstrong
Mr. John Giuliano

Staff Present: Mr. Brian Zick, District Manager and Secretary to the Board
Ms. Bobbi Munn, Admin. Coordinator
Ms. Colleen Cova, Finance Manager
Ms. Joy Davis, HR Manager
Mr. Craig Hibbard, Plant Manager, out at 11:37 a.m.

District Counsel: Mr. Rick Zier

2. The pledge of allegiance was said. Roll was called and it was determined that a quorum was present.
3. Mr. Chismar moved to adopt the agenda with reordering discussion items A and B. Motion seconded. Motion passed on roll call [5-0].
4. Public Comment: The District staff received "Thank you" notes from the students of Poudre Global Academy for their tour of the Waste Water Treatment Plant.
5. Mr. Armstrong moved to adopt the consent agenda and acknowledge staff Financial Reports, Development Report, and Contract Status. Motion seconded. Motion carried on roll call [5-0].
6. Mr. Hibbard presented the WWTP Operations update and entertained questions from the Directors.
7. Mr. Zick presented and update on the Fisher Farms Development Project. Discussion was held and Staff and District Counsel will continue to work on this project and will provide updates when available.

8. Mr. Zick presented the monthly management report for January, which included updates on the finance department, human resources, public relations, regulations and legislation, capital projects and engineering studies, and development project updates.
9. Mr. Chismar moved to adjourn the meeting following lunch. Motion seconded. Motion passed on roll call [5-0].

Meeting adjourned at 12:40 p.m.

These minutes were approved on the 23rd day of March, 2023, by an action of the Board of Directors.

/s/ Dennis Gatlin
Chair of the Board

/s/ Brian Zick
Secretary to the Board